



বেলতলা মহাবিদ্যালয় পুস্তিকা

BELTOLA COLLEGE

PROSPECTUS 2018-19



BELTOLA COLLEGE

(Provincialised)

Under 2(f) & 12(B) of UGC Act, 1956

Permanently Affiliated College under Gauhati University

Address : Bongaon, P.O.- Beltola, Guwahati- 781028, Dist.- Kamrup Metro, Assam, India

Phone: 0361-2303853, Fax: 0361-2303853

E-mail: collegebeltola@gmail.com, web: www.beltolacollege.org





The Students & Faculty Members with Hon'ble CM Sarbananda Sonowal at Assam Legislative Assembly Hall



Students with Hon'ble Union Minister Prakash Javadekar at Brahmaputra Literary Festival - 2018

A BRIEF HISTORY CUM PROFILE OF THE COLLEGE

Beltola College is one of the unique institution of Higher Education in Guwahati City established on 18th November 1983. Initially the college was started at Ganesh Mandir Vidyalyaya, Khanapara temporarily as a Night College. But at the initiative of some benevolent person of greater Beltola area, the college was shifted to Bongaon, Beltola because the Government of Assam has allotted a plot of land (4 Bighas, 2 Katha) to the college authority.

Later on, the generous public encourage to start the day section in the college. Beltola College is provided a Tribal Belt Certificate by the Govt. of Assam as most of the inhabitants of this locality are tribal population. Moreover, the college has taken a Border Area Certificate as it come under State Government's Jurisdiction. Again, the untiring and dedicated efforts of public, well-wishers, principal, teaching and non-teaching staffs have greatly contributed to its allround success in becoming one of the better higher educational institutions under Gauhati University.

The college also offers B.A. Degree Course (General Subjects only) in correspondence mode under Institute of Distance and Open Learning (IDOL) of Gauhati University. This course is introduced in the session 2012-13, keeping in view that it will be benefitted to those who are engaged in other works for their livelihood can pursue B.A. Degree.

Moreover, the college offers a vocational course i.e. one year Diploma on Translation from Hindi to English and from English to Hindi. This course is run by Sabda Bharati in collaboration with Department of Hindi.

The eight Departments of the Collage has undertaken the following certificate course :

- Assamese : Language of Speech
- Economics : Entrepreneurship
- Education : Primary Education
- English : How to face an interview
- Hindi : Shudha Hindi Shikshan
- History : Tourism
- Philosophy : Yoga
- Political Science : Human Rights

The willing students may be admitted through registration after meeting the Coordinator of the respective course in the respective Department.

COURSE OFFERED

The college offers B.A. Degree course (Major & General Subjects) in regular mode under Gauhati University.

THE VISION, MISSION AND MOTTO OF THE COLLEGE.

OUR VISION : The create quality Human Resource through Higher Education for strengthening the spirit of building a prosperous and progressive Nation.

OUR MISSION : The encourage the youth with proper Attitude, Values and Analytical power for building the best of the Nation.

MOTTO : **“Tamaso Maa Jyotirgamaya”**. The meaning of the MOTTO is attaining enlightenment through knowledge.

INTIMATIONS REGARDING ADMISSION

- The academic session commences from the month of August. Admission to the B.A. 1st Semester course is held after the announcement of H.S. Examination Result. Application should be made in the prescribed form available with the college prospectus on payment of the stipulated fee i.e. Rs. 200/- (Two hundred only) during office hours.
- The dates of admission to the B.A. 1st Semester-2018 classes will notified in the local press and College Notice Board after declaration of the H.S. Results.
- Admission is strictly on the basis of merit and according the college Admission Rules.
- There is a provision for reservation of seats for students belonging to SC/ST/OBC/MOBC.
- There is also provision of admission for outstanding sportsmen and artists.
- The whole admission procedure will be done digitally.
- For Free Admission, the students must submit income certificate issued by the circle officer.
- The students have to produce original Marks-Sheets, and certificates of the previous qualifying examination at the time of admission.
- The students who passed the qualifying examination earlier than the current year must have to attach the 'Gap Certificate' along with the Application Form. The gap should not exceed more than one year. Moreover, the 'Gap Certificate' must be issued by the gazetted officers/ Govt. Doctors/ the village old man.
- **The students/Guardians must download the BHIM Application or have to bring A.T.M. Card/Debit Card/Credit Card in order to do 'SWIPE' in PoS Machine. for admission purpose.**
- **The students who have passed from distance mode are not eligible for admission in regular B.A. Course. They can take admission in B.A. 1st Semester under IDOL of Gauhati University in College.**

GENERAL INFORMATIONS OF THE COLLEGE

- **Class attendance :** The regular student must attend 75% of the total classes, otherwise they will be treated as dis-collegiate and will not be able to appear in the final examination as per rules of Gauhati University.
After admitting in the college, each student is placed under the personal supervisor and guidance of Head of the Department for each subject who maintains a detailed record of the students class attendances, progress and also keep on eye on their general conduct inside the College.
- **College Examination and project works:**
 - Sessional Examination is held before every semester.
 - Monthly class test by each Department.
 - Seminar, Assignment, project works etc.
- **Identity Card :** An identity card is issued to every student and it is to be kept by him/her during college hours. The students will not allow to enter the college campus without having the identity card.
- **College Uniform:**
 - Boys- For boys' black formal pant & sky blue shirt with Stripes.
 - Girls- For Girls white salwar (patiwala) and sky blue kamiz with stripes along with white duppta.
 - During winter, black sweater for both boys and girls.

- **Meditation programme** : The meditation programme are conducted by Pioneer Human Development Organisation, Swami Vivekananda Kendra, Kanyakumari, Guwahati Branch and many other organisations from time to time for the welfare of the students.
- **Games and sports, literary and cultural activities**: Competitions and debates are organised from time to time for the benefit of the students of the college. These are organised by Beltola College Students' Union with the guidance of teaching staffs. Competitions to various extra – curricular streams are held during the annual college week festival. Good performers can represent the college in the Gauhati University Youth Festival and other inter college programmes.
- **Library** : The college have well organised library facilities with sufficient numbers of books, journal, reading room and internet service etc.



The college library has joined N-List (National library and Information Services Infrastructure for Scholarly Content) programme initiative by MHRD and INFLIBNET for accessing more than 2100 electronic journal (51000 electronic books) Wireless Internet Accessibility has been provided in the college campus. Internet is now provided to all the students and faculties. The college library have installed SOUL 2.0 (Library Management Software). The free Wi-Fi facility is also provided to the students and the faculties.

- **Canteen** : Canteen for students, teachers and non-teaching staff is available in the college and remains open during working hours. There

is a canteen committee too who inspects the canteen from time to time in order to maintain the quality of food.

- **Scholarship** : The students belongs to SC/ST/OBC/MOBC are awarded scholarship as per Govt. of Assam rules. It also includes merit scholarship.
- **Students' Union** : There is a Beltola College Students' Union (BCSU). The members of the union are elected through the election. But a student who does not have 75% of attendance in the class on the date of submission of nomination papers for the post of office bearer of BCSU, will not be eligible for contesting the election.
- **The college Magazine 'Garima'** : The college Magazine 'Garima' is published annually. It gives an opportunity to the students for self-expression in different fields. Moreover, 'Garima' is run by an Editorial Board consisting of members of the teaching staffs and the students.
- **Wall Magazine** : All the eight Departments of the college published Wall Magazine annually to expose the creativity of the students in the literary field.
- **Departmental Seminar cum Project** : The various departments of the college organise seminar, lecture, project, field work according to the programme fixed by the concerns.



Again, the seminars from the Central Govt., the State Govt., U.G.C. (G.D.A.) and the various institution of Assam are held in our college campus. The seminar will really helped the

students as well as the Faculty Members to expose their talents and to gather knowledge from the speech or the opinions of the Resource Persons.

VARIOUS WINGS OF THE COLLEGE

- **Internal Quality Assurance Cell (IQAC) :** As a pre accreditation quality assurance measures prescribed by the NAAC. The Beltola College established Internal Quality Assurance Cell (IQAC) on 7th April 2015. Though it has quite recent history, it has become an integral part of the college and it tries to fulfil the utmost required things which are essential in the assurance of quality. Though shortage of different amenities, this cell emphasises on accreditation of NAAC for the betterment of the whole institution, especially for the students. This cell is emphasizing on feedback system in our college. It has taken the responsibility to improve the institution through different cells. The IQAC of Beltola College is determined to change the institution to the level of excellence. It has aspirations to do different things and to facilitate students.
- **AISHE CELL :** According to the instructions of Ministry of Human Resource Development (MHRD) and Directorate of Higher Education (DHE) of the Government, Beltola College founded All India Survey of Higher Education Cell in 2011.
- **Entrepreneurship Cell :** This cell is responsible for promoting entrepreneurship among the students. It was established on 17/10/2015 in Beltola College. The functions of the cell is to organised different workshop and seminar.
- **Anti-Ragging Cell:** The Anti-ragging cell is formed in the Beltola college to see the matter of ragging or any kind of related acts of indiscipline. If any student indulging in any act

of ragging will be dealt as per rule. The Honorable Supreme Court has directed that ragging be banned from all educational institutions. Ragging has been made cognizable offence for which he or she may face a punishment of rigorous imprisonment for 3 years jail or a fine of Rs. 2500/-

- **Anti-Sexual Harassment cell :** The college has established a Anti-Sexual Harassment cell to provide a disciplined, healthy and congenial atmosphere to all the students and employees.
- **Academic Development Cell :** This cell is responsible for Academic development of Beltola College. This cell has taken various measures for enhancing Academic achievements of the students, conducting meeting relating to examination, facilitating tutorials for academically disadvantage students, facilitating bright students of the college, faculty empowerment strategy, financial management and resource mobilization, looking after AQAR, building strategy development and deployment. It was established on 20-3-2015.



- **Career Guidance Cell** : This cell was established on 17-05-2015. The objectives of this cell are to address the diverse social economic challenges and geographical background of heterogeneous population and provide institutional support and placement accessibility. The functions of this cell are organizing and keeping records of indoor and outdoor game, arranging Spoken English Classes and availing knowledge about different career, taken classes for personality development, organizing and encouraging co curricular activities, arranging training programme for computer literacy for the students and staff of the college, collecting feedback system and take necessary steps.
- **Disaster Management Cell** : The objectives of this cell are to promote culture of prevention and preparedness for disaster. The different activities of this cell are to reduce or avoid morbidity, mortality, economic and physical damages from a hazard. It also tries to reduce personal suffering and emotional stress of the sufferer from the hazard. This cell aims to make speed recovery for the victims by proper recovery programmes and assistance in order to protect victims through provision of shelter and protective services. It also aims to provide relief through rescuing and relocating people, providing them with food, water and emergency medical treatment.
- **E-waste Management Cell** : In the era of global warming and environmental degradation waste management and disposal of waste in proper manner is essential. The different functions of this cell is to maintain records of E-waste of the college, properly Disposing E-Waste.
- **Community Development Cell** : For the social responsibility of this institution, the community development cell involve in adoption of village and take measures for the development of such Village, adoption of school, take measures for the development of such school, organizing different awareness camp such as awareness about land erosion, health, literacy etc. Besides these, it also organises community development programme. It was established on 17.05.2015.
- **Teaching Learning improvement cell** : This cell was established on 17.10.2015. For the betterment of academic aspects, the activities which are taken by this cell are – curricular planning and implementation, looking after academic flexibility relating to timing, space etc. Moreover, it also takes measures for curriculum enrichment, promoting healthy relationship between the teachers and the students. And finally it takes measures for the psychological development of the students.
- **Research consultancy** : For enhancing quality in higher education, the functions which are taken by this cell are – promotion of research, resource mobilization for research, keeping records of research publications. To provide consultancy relating research, the step of collaboration may seek if required. It was established on 17.10.2015.
- **RTI Cell** : The college has a RTI cell which provides all the information's as per the RTI-Act.
- **Grievance Redressal Cell** : The college has conducted a Grievance Redressal Cell to solve the various problems faced by the students, teachers and the non-teaching staff.
- **Women Cell** : The women cell 'Rengoni Beltola' is an integral part of Beltola College. Being a strong part of Beltola college, this cell has performed various activities in the college campus and near by area. The various activities which are performed by this cell are – health camp, Swachh Bharat Abhijan, International

Women Day, Workshop on Making Pickles, Jam, Jelly, published an annual journal entitled as 'Swetabhujā' and adopting several welfare programme for the development of the society.

- **Environmental Awareness Cell :** It is one of the active cell in Beltola College working for Environment upliftment. This cell tries to thrive for creating awareness among the students and communities, so that we can live in a better world. Various plantation programme and world environment day is observed every year by this cell.

- **NSS :** National Service Scheme unit of Beltola College was started on 24th Sept. 2016 with 100 volunteers. It is an Indian Government sponsored public service programme conducted by the Ministry of Youth Affairs. The main aim and objective of NSS are to inculcate social welfare in students, and to provide service to society without bias. The moto of NSS is 'NOT ME BUT YOU'.



Professor Dr. Amarjyoti Choudhury present in College Seminar with College Principal



Village Adoption by the College

PRINCIPAL & TEACHING STAFF OF THE COLLEGE**PRINCIPAL**

Dr. Ajit Borkotoky, MSc (Double), PhD

DEPARTMENT OF ASSAMESE

Dr Mrigendra Nath Sarma, MA(Double), MPhil, PhD
 Bharati Devi, MA, B.Ed.
 Dr Bhaskar Patgiri, MA, PhD (Head)
 Mitali Lahkar, MA, M. Phil (Part-timer)

DEPARTMENT OF ECONOMICS

Eli Kumari Das, MA, BEd., MPhil
 Sadhana Kalita, MA, LLB
 Himangshu Das, MA (Head)
 Labanita Deka, MA (Part-timer)

DEPARTMENT OF EDUCATION

Jashmin Bahar, MA BEd, MPhil (Head)
 Mofida Begum, MA
 Dhrijumoni Das, MA, BEd.
 Md. Ayejuddin, MA (Part-timer)

DEPARTMENT OF ENGLISH

Pankaj Kr Kalita, MA (Head)
 Kamaruj Jaman, MA
 Priyanka Basumatary, MA, BEd, MPhil
 Rimpi Kalita, MA (Part-timer)

DEPARTMENT OF HINDI

Dibyajyoti Deka, MA, MPhil (Head)
 Ramesh Kr. Rai, MA
 Kakumoni Bharadaj MA (Part-timer)

DEPARTMENT OF HISTORY

Himadree Kr. Sarma, MA, MPhil (Head)
 Rashmirekha Hazarika, MA
 Liky Deka, MA (Part-timer)

DEPARTMENT OF PHILOSOPHY

Bornali Mohan, MA (Head)
 Rumi Barman, MA, M. Phil.
 Nashmin Ara Begum, MA (Part-timer)

DEPARTMENT OF POLITICAL SCIENCE

Lina Deka, MA, BEd (Head)
 Arup Kalita, MA, MPhil., B Ed.
 Kabita Das, MA (Part-timer)

DEPARTMENT OF ENVIRONMENTAL STUDIES

Nami Das, Msc (Part-timer)

OFFICE & LIBRARY STAFF OF THE COLLEGE**OFFICE STAFF**

Munindra Kalita (U.D.A.)
 Sailen Medhi (L.D.A.)
 Amar Das (L.D.A.)
 Nayanmoni Choudhury (L.D.A.)
 Anil Baishya (Grade IV)
 Pradip Deka (Grade IV)
 Narayan Pator (Grade IV)
 Meera Sarkar Murmu (Grade IV)
 Rabin Hemrom (Night Chowkidar)
 Bhagirath Kalita (Day Security)

LIBRARY STAFF

Phool Rani Das; MA, MLISc, PGDCA (Librarian)
 Anjana Pathak (Library Asstt.)
 Sampurna Sarma (L.D.A.)
 Sahidul Islam (Library Bearer)

Academic Calendar

Month	Sunday	Holiday/Date	Classes Day	Working Days	Other Important Days
July, 2018	Summer Vacation		Nil	26 Day For Office & Administration	Nil
Aug -18	5th, 12th, 19th, 26th	15th August Independence Day, 22nd & 23rd Aug. Id-Uz-Zuha, 31st August Tithi of Sri Sri Madhabdev	23 days	23 days	Freshmen Social
Sep-18	2nd, 9th, 16th, 23rd, 30th	3rd Sept. Janmastomi, 11th Sept. Tithi of Sri Sri Sankardev, 19th Sept. Janmostav of Srimanta Sankardev	22 days	22 days	5th Sept. Teacher's Day 17th Sept, Biswakarma Puja, 21 Sept. Muharram College Students' Union Election, Sessional Exam
Oct-18	7th, 14th, 21st, 28th	2nd Oct. Gandhi Jayanti; 15th Oct to 24th Oct. Durga Puja, Kati bihu, Laxmi Puja	18 days	18 day	Departmental Seminar, Environmental Study, Field Trip, Educational Field Trip
Nov-18	4th, 11th, 18th, 25th	6th and 7th Kali Puja & Dewali, 13th Chhat Puja, 23rd Guru Nanak's Birthday, 24th Lachit Divas	21 days	21 day	11th Nov. National Educational Day, 14th Nov.Children Day, 18th Nov. College Foundation Day, 21st Nov. Fateha-E-Dwaj Daham
Dec-18	2nd, 9th, 16th, 23rd, 30th	2nd Asom Divas/Sukafa Divas, 25th Christmas Day	All Events are Subject to change	25 day	10th Dec. Martry's Day, 24th Dec. Christmas Eve

RULES & REGULATIONS

- The college gives top priority to discipline, all students are bound to follow the rules and regulations set by the authority.
- The students who do not attend at least 75% of the total classes will not be allowed to appear in sessional examination and final examination.
- The students are not allowed in the class room without college uniform.
- Under disciplinary action, the principal is empowered to suspend or even expel a student from the college in the interest of the institution.
- In order to maintain academic atmosphere in the college, students should not make noise while moving in the campus, sitting in the library and the common rooms. Movements from one class to another should be orderly. In off periods, students may go to the library or common room.
- Un authorised persons are not allowed to move inside the college campus.
- All students must bring identity card in the college campus.
- Any notice desired to be posted or circulated by the students anywhere in the college premises will need the prior approval of the authority.
- It is the duty of the students to check the notice board every day.
- It is the duty of the student to keep the classroom and college campus clean.
- The students are not allowed to use mobile phones in the class room and examination hall.
- The students cannot use any device to listen to music.
- Parking facility is available for the students on the basis of first come first serve basis in the college campus.
- Ragging, consuming alcohol and all kinds of tobacco are strictly prohibited in the college campus.
- The students are advised to switch off lights and fans when they leave the class room.
- Sexual misconduct of any kind is strictly punishable.
- The students are not allowed to organize any kind of meeting, function, picnic etc. without taking prior permission from the authority.
- The students cannot damage any kind of college property.
- No students can possess any kind of arms.
- All students must treat all members of the college community with respect and courtesy.
- The students must switch off the mobile phone in the class room.
- In case of change in address, phone no. etc. the students must intimate in writing with signature of parent/guardians to the college office.

By order

Principal, Beltola College



Deffodil Nursery visit by College Students



Students busy in Computer Lab



Carrom Competition in College Week



Socio-Economic Survey by Dept. of Economics in Suwalkuchi



Students with different Culture



Field trip to Suwalkuchi



A Field trip by Dept. of English



Excursion Programme in Tezpur



Seminar by Dept. of Hindi



Padma Shri Eli Ahmed at International Women Day



A Talk organised by Dept. of Philosophy



Project Presentation by the Students of Dept. of Education



₹ 200/-