



PROSPECTUS



BELTOLA COLLEGE



Beltola College Road, Bongaon
Guwahati-781028
Phone : 0361-2303853 (O)
Fax : 0361-2303853

MOTTO

Tomo Shoo Ma Jyotir Gamaya

is the motto of the College which means attaining enlightenment through knowledge

A BRIEF INTRODUCTION

The Beltola College is one of the unique institution of higher education in the city, It was established in the year 1983. Initially, it was started at Ganesh Mandir Vidyalaya, Guwahati -22, temporarily as a Night College. But later on, it was shifted to Bongaon, Beltola, Guwahati-28 as the Govt. of Assam has allotted a plot of land (4 bighas) to the college authority. The college is surrounded by the scenic beauty alongwith serene academic atmosphere.

Later on, the generous public encouraged the college authority to start a day section in the college. The Beltola college has provided a tribal belt certificate by the Govt. of Assam as most of the inhabitants of this locality are tribals. Moreover, we have been provided a border area certificate as it comes under jurisprudence.

Lastly, the untiring and dedicated efforts of public, principal, teaching and non-teaching staff and management have greatly contributed to its all-round success in becoming one of the reputed institutions under the Gauhati University.

LIST OF DEPARTMENTS

1. English
2. Assamese
3. Hindi
4. Economics
5. Education
6. Political Science
7. History
8. Philosophy.

NUMBER OF SEATS AVAILABLE

Course	Day
Degree (T.D.C.) Arts	
(1st Year)	300/-
(2nd Year)	250/-
(3rd Year)	150/-

A BRIEF INTRODUCTION

The guardians, parents and students are asked to go through the prospectus carefully before signing the admission form. After the form is signed, the total responsibility of having read the rules and regulations shall be with the guardians, the parents and the students and they will be bound by the same. Prospectus and forms may be collected from the college office on payment of Rs. 100.00 only.

Seats are also reserved for students belonging to SC/ST (P)/ST (H) MOBC/OBC as per Govt. rules. Few seats are also reserved for physically handicapped students and students having proficiency in sports, culture and N.C.C.

THE FOLLOWING DOCUMENTS SHOULD BE PRODUCED AT THE TIME OF ADMISSION

- (a) Original mark sheet, certificate of the last qualifying examination, certificate from the head of the institution last attended.
- (b) Gap certificate whenever necessary will have to be produced. It has to be issued by a gazetted officer head of the institution. (Govt. recognized institute) last attended. Gap exceeding two years will not be accepted.
- (c) Two copies of passport size photographs.
- (d) Original caste certificate (Certified by District Administrative Authority viz, DC/SDC) will have to be produced for admission against caste quota. Provisional certificates will not be considered.

Meditation Programmes : The meditation programmes were conducted by pioneer Human Development Organisation and Swami Vivekananda Kendra, Kanya Kumari, Ghy, Branch for the welfare of the students.

CAMPUS PLACEMENT INTERVIEW :

The Beltola College has started placement interviews from this year. This year campus placement interviews were held in the college premises by various consultancy groups.

DISASTER MANAGEMENT CELL :

The Disaster Management Cell is introduced in the Beltola College by the administration of the College after having participated in the Disaster Management programme by the three lecturers of Beltola College which is conducted by the D.C. Administration among different colleges of Guwahati.

MOTIVATIONAL PROGRAMME :

The motivational programmes are conducted for the students of Beltola College by various well known institutes of Guwahati.

CELLS

1. DISASTER MANAGEMENT CELL

Chairman : Dr. Deepali Ojah, Principal

Members : 1. Pankaj Kr. Kalita 2. Himangshu Das 3. Kamaruj Zaman

2. PLANNING MANAGEMENT CELL

Chairman : Dr. Deepali Ojah, Principal

Members : 1. Mrigen Sarma, 2. Bharati Devi 3. Himangshu Das 4. Pankaj Kr. Kalita

3. ENVIRONMENTAL STUDIES CELL

Chairman : Dr. Deepali Ojah

Nodal Teacher : Bharati Bhattacharjee.

Member : 1. Mrigen Sarma 2. Bharati Devi 3. Himangshu Das. 4. Eli Kumari Das

4. MEDITATION CELL

Chairman : Bharati Bhattacharjee

Members : 1. Pankaj Kr. Kalita 2. Himangshu Das

5. PLACEMENT CELL

Chairman : Principal

Members : 1. Pankaj Kr. Kalita 2. Bharati Devi 3. Himangshu Das 4. Himadree Sarmah

6. CLEANING CELL

Chairman : Principal

Members : 1. Khargeswar Thakuria 2. Munindra Kalita 3. Sailen Medhi 4. Anil Baishya
5. Narayan Patar 6. Pradip Deka

COLLEGE HOURS

The college function in one shift : Day shift : 9 A.M. to 3.45 P.M.

Office Hours : 10 A.M. to 5 P.M.

COURSES OF STUDY

The college offers facilities for study in Arts faculties upto T.D.C. with Major subjects

SUBJECTS OFFERED IN B.A. – T.D.C. COURSE

Compulsory Subjects : English and MLL. (Assamese/ Bengali/ Hindi/ Nepali/ Bodo/ Manipuri or Alternative English in lieu of M.I.L.

Other subjects: (any two) Economics, Education, Elective Assamese, History, Philosophy and Political Science.

Major Course : A student is allowed to offer Major course in any of the following subjects- Assamese, English, Economics, Philosophy, Political Science, History and Hindi. Willing students have to apply for the major course to the Heads of the respective departments who will select students on the basis of merit or entrance examination.

ADMISSION :

The academic session commences from June. Admission to the B.A course is held after the announcement of H.S. examination result.

Application should be made in the prescribed form available with the College Prospectus on payment of Rs. Forms may be obtained from the college office.

The dates of admission to the various classes are notified in the local press after declaration of the H.S. examination results.

Admission to the college is granted strictly on merit. There is reservation for scheduled castes and scheduled tribes students as per government rules. There is also provision of admission for outstanding sportsmen and artists. All admission made to the college are provisional and subject to the approval of the University/ A. H.S.E.C. The college is not responsible if the University/ AH.S.E.C. does not approve of the admission of a student on grounds to lack of migration certificate or eligibility certificate or for furnishing wrong or false statements.

Again, the students have to produce original Marksheets, Certificates etc. at the time of admission. Attested copies of the same are to be enclosed with the application forms.

CLASS ATTENDANCE :

The students must attend 75% of the total lectures delivered, lest they will be treated as discollegiate and will not be able to appear in the final Examination, of the university/ A.H.S.E.C.

After joining the college, each student is placed under the personal supervision and guidance of the Heads of the Departments for each subject who maintain a detailed record of the students progress in studies and also keep an eye on their general conduct inside and outside the class room. Each student is issued an identity card bearing his/her Photo, Name and Roll Number. Students are to carry the Identity Cards with them to the college.

FOR T. D.C. 1 ST YEAR (ARTS) :

1. Admission Fees	8. Enrolment Fees
2. Tuition Fees	9. Identity Card
3. Session Fees	10. Registration fees
4. Library Fees	11. College Building
5. Examination Fees	12. Magazine fees
6. Electricity Fees	13. Misc. fees
7. Student Union Fees	

COLLEGE EXAMINATION :

1. Test Examination in DECEMBER and JANUARY
2. Class Test in EVERY MONTH

EXTRA CURRICULAR ACTIVITIES :

Games and Sports, Literary and Cultural Activities and Competition and Debates are organised from time to time for the benefit of the students of the college, These activities are run. by the students union with assistance and guidance from the teaching staff. Competitions to various extracurricular streams are held during the Annual College Festival.

Good performers may represent the college in the Youth Festival and other sports and games/tournament under the Gauhati University.

STUDENTS' ASSOCIATION :

There is a student union. The students are elected through election to form a student union.

AUDIO VISUAL EDUCATION PROGRAMME :

This facility may be provided to the students of higher classes if necessary or required by them.

THE COLLEGE MAGAZINE :

The College Magazine 'GARIMA' is published annually. It gives an opportunity for self expression to the students in different fields. The magazine is run by an Editorial Board consisting of members of the teaching staff and students having creative flair.

STUDENTS' AID-FUND :

On application to the principal of the college, an amount not exceeding the annual tuition fees is granted to the needy and meritorious students whose father's/guardian's annual income does not exceed Rs, 3,600/- to enable them to pay tuition fees, etc.

LIBRARY :

The college library has nearly 12,000 books on its shelves, The text book section contains several copies of various text books for the benefit of the students, There is a sizeable number of reference books and regular supply of newspapers and important journals and Magazines, It is compulsory for the students to issue library card and can borrow one book on the card.

GENERAL RULES FOR MAINTENANCE DISCIPLINE :

1. The students are expected to show proper respect to their teachers, be polite with one another and show courtesy to the employees of the college.
2. In order to maintain academic atmosphere in the college students should not make noise while moving in the college campus, sitting in the library and the common rooms. Movement from one class room to another should be orderly, In off periods students should go to the library or common rooms,
3. Notices desired to be pasted or circulated by the students anywhere In college premises shall require the approval of the principal.
4. Smoking is strictly prohibited in the college campus,
5. Unauthorised persons are not allowed to roam inside the college campus,

PRINCIAL : DR. DEEPALI OJAH, M.A. PH.D**Deptt. Of Assamese :**

1. Mrigen Sarmah, M.A. (Double) M.Phil
2. Bharati Devi, M.A.
3. Bhaskar Patgiri (Group-'B') NET.

Deptt. Of English :

1. Pankaj Kalita, M.A.
2. Kamaruj Jaman, M.A.
- 3.

Deptt. Of Hindi :

1. Dibyajyoti Deka, M.A., M.Phil
2. Ramesh Rai, M.A.

Deptt. Of Economics :

1. Eli Kumari Das, M.A., M. Phil
2. Sadhana Kalita, M.A.
3. Himangshu Das, M.A.

Deptt. Of Education :

1. Jashmin Bahar, M.A. M.Phil
2. Mofida Begum, M.A.
- 3.

Deptt. of Political Science :

1. Arup Kalita, M.A., M.Phil
2. Kartik Kalita, M.A. NET.

Deptt. Of History :

1. Himadree Sarma, M.A. M.Phil
2. Rashmi Rekha Hazarika, M.A.

Deptt. Of Philosophy :

1. Bharati Bhattacharjee, M.A.
2. Barnali Mohan, M.A.

Librarian :

1. Palashi Devi, B.A., M.Lib
2. Anjana Pathak (Asstt. Library)



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