



BELTOLA COLLEGE

2013-14

PROSPECTUS



BELTOLA COLLEGE

(Under 2 (f) & 12 (B) of UGC Act, 1956)

Permanent Affiliated College under Gauhati University

Bongaon, P.O.- Beltola, Guwahati-781028, Assam

Phone : 0361-2303853, Fax : 0361-2303853

E-mail : collegebeltola@gmail.com

www.beltolacollege.in

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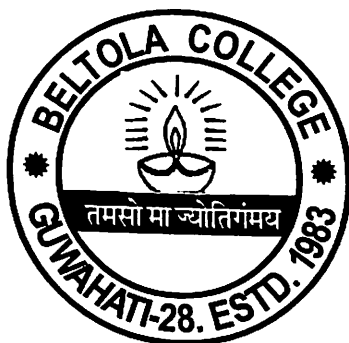
Permanent Affiliated College under Gauhati University

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OUR VISION

To create Quality Human Resource through Higher Education
for Strengthening the Spirit of building a Prosperous and Progressive Nation

OUR MISSION

To encourage the Youth with proper Attitude, Values and
Analytical Power for building the best of the Nation

MOTTO

"Tamaso Maa Jyotirgamaya"
is the MOTTO of Beltola College which means attaining
enlightenment through knowledge

PROFILE OF THE COLLEGE

Beltola College of one of the unique institution of higher education in the Guwahati City established on 18th November, 1983. Initially the college was started at Ganesh Mandir Vidyalaya, temporarily as a Night College. But at the initiative of some benevolent persons of Greater Beltola Area, the College was shifted to Bongaon, Beltola as the Government of Assam has allotted a plot of land (4 Bighas, 2 kathas) to the college authority. It was established to cater the needs of the students who have a desire to go higher education of Guwahati City and its periphery in particular and the state as well as the entire NE Region as a whole.

Later on, the generous public encouraged to start the day section in the college. Beltola College is provided a tribal belt certificate by the Govt. of Assam as most of the inhabitants of this locality are tribal. Moreover, the college has taken a border area certificate as it comes under jurisdiction.

The college is situated about 6 K.M. away from Dispur, 16 K.M. away from Gauhati University and 5 K.M. away from Khanapara and is easily approachable from all sides. The college is permanently affiliated to the Gauhati University. The college offers B.A. Degree under G.U. The untiring and dedicated efforts of public, well wishers, principal, teaching and non-teaching staff have greatly contributed to its all round success in becoming one of the great higher educational institutions under Gauhati University.

COURSES OF STUDY

Bachelor of Arts (B.A.) - Six Semester Degree Course

- Subjects offered in Major Course** - English, Assamese, Economics, Education, Political Science, History, Philosophy and Hindi
- Subjects offered in General Course - Economics, Education, Political Science, Philosophy, History, Assamese, Compulsory Subjects- English, MIL (Assamese/ Bengali/ Hindi/ Alt. English/Boro.

**Willing students have to apply to the Heads of the Department and Department Selection Committee will select the students on the basis of merit or entrance examination.

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY STUDY CENTER

From the Session 2012-13 KKHSOU tie-up with Beltola College as a recognized study center and the college offered following courses under KKHSOU.

a) **Bachelor Preparatory Programme (BPP)** : No formal qualification is required, only the candidate should complete 18 years of age. Its a golden opportunity for those who can not complete their studies up to Higher Secondary Level due to various reasons. After completion of BPP, student can directly take up Degree Course under KKHSOU.

b) **Bachelor in Arts (B.A)** : For further details please contact coordinator @9706200124

A BRIEF INTRODUCTION

The guardians, parents and students are asked to go through the prospectus carefully before filling up and signing the admission forms. After the form is signed, the total responsibility of having read the rules and regulations shall be with the guardians, the parents and the students and they will be bound by the same. Prospectus and forms may be collected from the college office on payment of Rs. 150/- only.

Seats are also reserved for students belonging to SC/ST(P)/ST(H).MOBC/OBC as per Govt. rules. Few seats are also reserved for physically handicapped students and students having proficiency in sports, culture and N.C.C.

THE FOLLOWING DOCUMENTS SHOULD BE PRODUCED AT THE TIME OF ADMISSION

- A) Original Mark-sheet, Admit Card, Certificate of the last qualifying examination, H.S. registration certificate and pass certificate from the head of the institution last attended.
- B) Gap certificate whenever necessary will have to be produced. It has to be issued by a Gazetted Officer/Head of the institution. (Govt. Recognized Institute) last attended. Gap exceeding two years will not be accepted.
- C) Three copies of recent passport size photographs.
- D) Original Caste certificate (certified by District Administrative Authority viz. DC/ SDC) will have to be produced for admission against caste quota. Provisional certificates will not be considered.

ADMISSION

The academic session commences from June. Admission to the B.A. Semester Course is held after the announcement of H.S. Examination Result. Application should be made in the prescribed form available with the College Prospectus (on payment of Rs. 150/-) Forms may be obtained from the college office).

The dates of admission to the various classes are notified in the local press after declaration of the H.S. Results. Admission to the College is strictly on merit basis. There is reservation for scheduled castes and scheduled tribes students as per Govt. Rules. There is also provision of admission for outstanding sportsmen and artists. All admission made to the college are provisional and subject to the final approval of the University. The college is not responsible if the migration certificate or eligibility certificate or for furnishing wrong or false statement.

Again, the students have to produce original Mark-sheets, Certificates... etc. at the time of admission. Attested copies of the same are to be enclosed with the application forms.

FEES STRUCTURE

1. Admission Fees
2. Tuition Fees
3. Session Fees
4. Electricity Fees
5. Identity Card Fees
6. College Building Fees
7. G.U. Registration Fees
8. Enrollment Fees
9. Library Fees
10. Misc. Fees
11. College Examination Fees

12. Student Union
13. Games Fees
14. Magazine Fees
15. Major Subject Fees
16. Educational Laboratory Fees
17. Youth Programme Fees
18. Student Aid Fund

GENERAL INFORMATION

1. **Class attendance :** The student must attend 75% of the total classes, otherwise they will be treated as dis-collegiate and will not be able to appear in the final examination of the university.

After joining the college, each student is placed under the personal supervision and guidance of the Heads of the Departments for each subject who maintain a detailed record of the students progress in studies and also keep an eye on their general conduct inside and outside the class room.

2. **College Examination and Project Works:**
 - a) Sessional Examination in every Semester
 - b) Class test in every month
 - c) Seminar, Assignment, Library works, project etc.
3. **Identity Card :** An Identity Card issued to every student is to be kept by him/her during college hours. Any loss or damage of the Identity Card must be immediately reported to the college authority.
4. **Meditation Programme :** The meditation programme were conducted by pioneer Human Development Organization and Swami Vivekananda Kendra, Kanyakumari, Guwahati Branch for the welfare of the students.
5. **College Uniform :** Boys - Black formal Pant & White Shirt
Girls - White Selwar & Kamiz with Blue Joypuri Dupatta

6. **Motivation Programmes** : The motivational Programmes are conducted for the students of Beltola College by various institutes.
7. **Extra Curricular Activities** : Games and sports, literary & cultural activities, competitions and debates are organized from time to time for the benefit of the student of the college. These are organized by Beltola College Student Union with guidance of teaching staff. Competitions to various extra-curricular streams are held during the annual college week festival. Good performers can represent the college in the GU youth festival and other inter college programmes.
8. **Ragging** : Ragging is strictly prohibited. Any one found indulging in any act of ragging will be dealt as per rule. The Honourable Supreme Court has directed that ragging be banned from all educational institutions. Ragging has been made cognizable offence and it attracts a punishment of regorious imprisonment of 3 years jail or a fine of Rs. 2500/-.
9. **Library** : The College Library has nearly 12000 books on different subjects. The textbook section contains several copies of various textbooks for the benefit of the students. There is a sizable number of reference books and news papers and important journals and magazines. It is compulsory for students to issue library card and they can borrow one book against it.
10. **Use of Mobile Phones** : Use of mobile phones by student inside the college campus is strictly prohibited.
11. **General Rules for maintenance discipline** :
 - a) The students are expected to show proper respect to their teachers, be polite with one another and show courtesy to the employees of the college.
 - b) In order to maintain academic atmosphere in the college, students should not make noise while moving in the campus, sitting in the library and the common rooms. Movement from one class to another should be orderly. In off periods students may go to the library or common rooms.
 - c) Notices desire to be pasted or circulated by the students anywhere in college premises shall require the approval of the Principal.
 - d) Unauthorized persons are not allowed to move inside the college campus.

VARIOUS WINGS OF THE COLLEGE

1. **Disaster management Cell** : The Disaster Management Cell is introduced in the Beltola College by the administration of the College after having participated in the Disaster Management Programme by the three lectures of Beltola College which is conducted by the District Administration among different colleges of Kamrup.
2. **Planning Management Cell** :
3. **Educational Forum** : Educational Forum is established by the Department of Education which fulfills the need of educational guidance and counselling for the college students. The forum organizes seminars, project work, micro-teaching programme for the benefit of the students.
Advisor : Dr. Deepali Ojah
President : Jashmin Bahar
Vice-President : Mofida Begum
Co-ordinators : Dhrijumoni Das
4. **Environmental studies cell** :
5. **Meditation cell**
6. **Placement cell** :
7. **Cleaning cell** :
8. **Internal quality assurance cell** :
9. **Women cell** :
10. **Campus interview through placement cell** : The Beltola College has started placement interviews from this year. This year campus interviews were held in the college premises by various consultancy groups.
11. **Beltola College Students' Union** : There is a student union of Beltola College viz. Beltola College Student Union (BCSU). The members of the union are elected through the election.

12. **The College Magazine 'Garima'** : The College Magazine 'Garima' is published annually. It gives an opportunity to the students for self expression in different fields. Garima is run by an editorial board consisting of members of the teaching staff and the students.
13. **Student Aid Fund** : On application to the Principal of the College, an amount not exceeding the annual tuition fees is granted to the needy and meritorious students whose father's/guardian's annual income does not exceed Rs. 3600 to enable them to pay tuition fees etc.
14. **Departmental Seminar cum project** : The various departments of the college held seminar, lecture, project, field work according to the programme fixed by the concerns.
15. **Career Guidance and Counselling** : There is a career guidance and counselling cell in the college. The faculty-in-charge of the cell arranges for talks with career counselling experts so that the students can benefit from such interactions. Through such counselling the students get relevant and necessary information about career prospectus.

From the session 2013–2014, the college authority has decided to organise a guardians' meeting on 24th August, 2013. at 11 a.m. So, the guardians are requested to attend the meeting on that particular day.

Moreover, the college authority has also introduced the Krishna Kanta Handiqui's Open University courses like– B.P.P. and Degree as well as the Degree course from I.D.O.L. under Gauhati University.

The above mentioned courses are introduced by the authority of the college, keeping in view of the working people.

Again, the seminars from the central govt., the state govt. and the various institution of Assam are held in our college campus. The seminars will really help the students as well as the Assistant Professors of our college to expose their talents and to gather knowledge from the speech or the opinions of the Resource persons.

Principal- Dr. Deepali Ojah, M.A., Ph.D

LIST OF FACULTY MEMBERS-

DEPARTMENT OF ENGLISH :

Pankaj Kr. Kalita, M.A.

Kamaruj Jaman, M.A.

Priyanka Basumatary, M.A., NET, M.Phil

DEPARTMENT OF ASSAMESE :

Mrigendra Nath Sarmah, M.A.(double), M.Phil.

Bharati Devi, M.A.

Bhaskar Patgiri, M.A., NET

DEPARTMENT OF EDUCATION :

Jashmin Bahar, M.A., M.Phil

Mofida Begum, M.A.

Dhrijumoni Das, M.A.

DEPARTMENT OF ECONOMICS :

Eli Kumari Das, M.A., M.Phil

Sadhana Kalita, M.A.

Himangshu Das, M.A.

Aditya Kaushik Sarma, M.A. SET (part-time)

DEPARTMENT OF HISTORY :

Himadree Sarma, M.A., M.Phil

Rashmirekha Hazarika, M.A.

DEPARTMENT OF HINDI:

Dibyajyoti Deka, M.A., M.Phil, SET

Ramesh Kr. Rai, M.A., NET, SET

DEPARTMENT OF POLITICAL SCIENCE:

Lina Deka, M.A. SET

Arup Kalita, M.A., M.Phil

Kartik Kalita, M.A., NET

DEPARTMENT OF PHILOSOPHY:

Bornali Mohan, M.A.

Rumi Barman, M.A., M.Phil, NET, SET

Nazmin Begum, M.A. (part-time)

OFFICE STAFF :

Khargeswar Thakuria (U.D.A.)

Munindra Kalita (L.D.A.)

Sailen Medhi (L.D.A.)

Sampurna Sarma (L.D.A.)

Amar Das (L.D.A.)

Nayanmoni Choudhury (L.D.A.)

Anil Baishya (Grade-IV)

Narayan Pator („)

Meera Sarkar („)

Sahidul Islam („)

Sukleshwar Rabha („)

LIBRARY STAFF :

Palashi Devi, MLISc. (Librarian)

Anjana Pathak (Library Asstt.)

Pradip Deka (Library Bearer)

Academic Calendar - 2013

**List of the holidays for the office & Classes of the Gauhati University
and its affiliated Colleges for the year 2013.**

Name of Festival etc.	Month	Dates	Day(s)	No. of Days
Magh Bihu	January	13,14&15	Sunday, Monday & Tuesday	3
Silpi Divas		17	Thursday	
Republic Day/University Foundation Day		26	Saturday	1
Saraswati Puja	February	15	Friday	1
Sivaratri	March	10	Sunday	1
Doljatra		27	Wednesday	1
Good Friday		29	Friday	1
Bohag Bihu	April	14,15&16	Sunday, Monday & Tuesday	3
May Day	May	1	Wednesday	1
Buddha Purnima		25	Saturday	1
Id-ul-Fitre	August	9&10	Friday&Saturday	2
Independence Day		15	Thursday	2
Tithi of Sri Madhab Dev		25	Sunday	1
Janmastomi		28	Wednesday	1
Tithi of Srimanta Sankar Dev	September	7	Saturday	1
Mahatma Gandhi Birthday	October	2	Wednesday	1
Durga Puja, Vijaya Dashomi, Janmotsav of Srimanta Sankardev, Id-Ud-Zuha, Kati Bihu & Lakshmi Puja		11-18	Friday to Friday	8
Kali Puja & Dewali	November	2 & 3	Saturday & Sunday	2
Muharam		14	Thursday	1
Guru Nanak's Birth Day		17	Sunday	1
Christmas Day	December	25	Wednesday	1

- N.B.:** 1. If any Holidays as above and any Restricted Holidays as below for festivals do not fall on the day notified, necessary notifications, changing the date will be issued in due course.
 2) Additional Holidays further to the above will be applicable as and when declared by University Administration.
 3) Summer/Winter break will be as specified in the Academic Calendar.
 4) Any other days as may be declared by the State Govt./Dist Admin. under section 25th of the Negotiable Instruments Act. 1888 (XXIV of 1881) as holidays will be observed.

RESTRICTED HOLIDAYS - 2013

Each Employee is permitted to avail 3 (three) more holidays during the year 2013 to be chosen by him/her from the restricted holidays is mentioned below.

Name of Festival etc.	Month	Dates	Day(s)	No. of Days
New Year's Day	January	1	Tuesday	1
Gwther Bathow San		22	Tuesday	1
Netaji's Birthday		23	Wednesday	1
Fatema-E-Dowaj Daham		25	Friday	1
Me-Dum-Me-Phi		31	Thursday	1
Ali Aye Lingang	February	13	Wednesday	1
Bir Chilarai Divas		25	Monday	1
Bathow Puja/Khring Khiring Bathow puja	March	25	Monday	1
Tithi of Sri Gopal Dev	April	16	Tuesday	1
Sati Sadhini Divas		21	Wednesday	1
Mahabir Jayanti		24	Sunday	1
Tithi of Sri Sri Damodar Dev	May	10	Friday	1
Janmostsav of Sri Sri Madhab Dev		26	Sunday	1
Tithi of Hari Dev	June	8	Saturday	1
Sabebarat		25	Tuesday	1
Ambubashi Nibratri		-	To be notified	1
Biswakarma Puja	September	17	Tuesday	1
Bhatri Ditiya	November	5	Tuesday	1
Chhat Puja		8	Friday	1
Lachit Divas		24	Sunday	1
Asom Divas (Chu-Ka-Pha Divas)	December	2	Monday	1
Martyr's Day		10	Tuesday	1

N.B.: The exact of Ambubashi Nibratri will be depended on the next Assamese new year calendar which is not now available.

- ii) H.S.L.C. Pass Mark Sheet
- iii) H.S.L.C. Pass Certificate
- iv) H.S. Admit Card (2 copies)
- v) H.S. Pass Mark Sheet (2 copies)
- vi) H.S. Pass Certificate (2 copies)
- vii) H.S. Registration Certificate (2 copies)
- viii) Migration Certificate (for Migrated candidates)
- ix) Passport size photographs (3 copies)

CHECKED & VERIFIED

**Principal
Belkola College**

Date..... Guwahati-28

