



BELTOLA COLLEGE

2014-15

PROSPECTUS



BELTOLA COLLEGE

(Under 2 (f) & 12 (B) of UGC Act, 1956)

Permanently Affiliated College under Gauhati University

Bongaon, P.O.- Beltola, Guwahati-781028, Assam

Phone : 0361-2303853, Fax : 0361-2303853

E-mail : collegebeltola@gmail.com

www.betolacollege.in



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OUR VISION

To create Quality Human Resource through Higher Education
for Strengthening the Spirit of building a Prosperous and Progressive Nation

OUR MISSION

To encourage the Youth with proper Attitude, Values and
Analytical Power for building the best of the Nation

MOTTO

"Tamaso Maa Jyotirgamaya"
is the MOTTO of Beltola College which means attaining
enlightenment through knowledge

PROFILE OF THE COLLEGE

Beltola College of one of the unique institution of higher education in the Guwahati City established on 18th November, 1983. Initially the college was started at Ganesh Mandir Vidyalaya, temporarily as a Night College. But at the initiative of some benevolent persons of Greater Beltola Area, the College was shifted to Bongaon, Beltola as the Government of Assam has allotted a plot of land (4 Bighas, 2 kathas) to the college authority. It was established to cater the needs of the students who have a desire to go higher education of Guwahati City and its periphery in particular and the state as well as the entire NE Region as a whole.

Later on, the generous public encouraged to start the day section in the college. Beltola College is provided a tribal belt certificate by the Govt. of Assam as most of the inhabitants of this locality are tribal. Moreover, the college has taken a border area certificate as it comes under jurisdiction.

The college is situated about 6 K.M. away from Dispur, 16 K.M. away from Gauhati University and 5 K.M. away from Khanapara and is easily approachable from all sides. The college is permanently affiliated to the Gauhati University. The college offers B.A. Degree under G.U. The untiring and dedicated efforts of public, well wishers, principal, teaching and non-teaching staff have greatly contributed to its all round success in becoming one of the great higher educational institutions under Gauhati University.

COURSES OF STUDY

Bachelor of Arts (B.A.) - Six Semester Degree Course

Subjects offered in Major Course** - English, Assamese, Economics, Education, Political Science, History, Philosophy and Hindi

Subjects offered in General Course - Economics, Education, Political Science, Philosophy, History, Assamese, Compulsory Subjects- English, MIL (Assamese/ Bengali/ Hindi/ Alt. English.

**Willing students have to apply to the Heads of the Department and Department Selection Committee will select the students on the basis of merit or entrance examination.

KRISHNA KANTA HANDIQUI STATE OPEN
UNIVERSITY STUDY CENTER

From the Session 2012-13 KKHSOU tie-up with Beltola College as a recognized study center and the college offered following courses under KKHSOU.

a) **Bachelor Preparatory Programme (BPP)** : No formal qualification is required, only the candidate should complete 18 years of age. Its a golden opportunity for those who can not complete their studies up to Higher Secondary Level due to various reasons. After completion of BPP, student can directly take up Degree Course under KKHSOU.

b) **Bachelor in Arts (B.A) and (B.Com)** : For further details please contact coordinator @9706200124

A BRIEF INTRODUCTION

The guardians, parents and students are asked to go through the prospectus carefully before filling up and signing the admission forms. After the form is signed, the total responsibility of having read the rules and regulations shall be with the guardians, the parents and the students and they will be bound by the same. Prospectus and forms may be collected from the college office on payment of Rs. 150/- only.

Seats are also reserved for students belonging to SC/ST(P)/ST(H).MOBC/OBC as per Govt. rules. Few seats are also reserved for physically handicapped students and students having proficiency in sports, culture and N.C.C.

THE FOLLOWING DOCUMENTS SHOULD BE
PRODUCED AT THE TIME OF ADMISSION

- A) Original Mark-sheet, Admit Card, Certificate of the last qualifying examination, H.S. registration certificate and pass certificate from the head of the institution last attended.
- B) Gap certificate whenever necessary will have to be produced. It has to be issued by a Gazetted Officer/Head of the institution. (Govt. Recognized Institute) last attended. Gap exceeding two years will not be accepted.
- C) Three copies of recent passport size photographs.
- D) Original Caste certificate (certified by District Administrative Authority viz. DC/ SDC) will have to be produced for admission against caste quota. Provisional certificates will not be considered.

ADMISSION

The academic session commences from June. Admission to the B.A. Semester Course is held after the announcement of H.S. Examination Result. Application should be made in the prescribed form available with the College Prospectus (on payment of Rs. 150/-) Forms may be obtained from the college office).

The dates of admission to the various classes are notified in the local press after declaration of the H.S. Results. Admission to the College is strictly on merit basis. There is reservation for scheduled castes and scheduled tribes students as per Govt. Rules. There is also provision of admission for outstanding sportsmen and artists. All admission made to the college are provisional and subject to the final approval of the University. The college is not responsible if the migration certificate or eligibility certificate or for furnishing wrong or false statement.

Again, the students have to produce original Mark-sheets, Certificates... etc. at the time of admission. Attested copies of the same are to be enclosed with the application forms.

FEES STRUCTURE

1. Admission Fees
2. Tuition Fees
3. Session Fees
4. Electricity Fees
5. Identity Card Fees
6. College Building Fees
7. G.U. Registration Fees
8. Enrollment Fees
9. Library Fees
10. Misc. Fees
11. College Examination Fees
12. Student Union
13. Games Fees
14. Magazine Fees
15. Major Subject Fees
16. Educational Laboratory Fees
17. Youth Programme Fees
18. Student Aid Fund

GENERAL INFORMATION

1. **Class attendance :** The student must attend 75% of the total classes, otherwise they will be treated as dis-collegiate and will not be able to appear in the final examination of the university.
After joining the college, each student is placed under the personal supervision and guidance of the Heads of the Departments for each subject who maintain a detailed record of the students progress in studies and also keep an eye on their general conduct inside and outside the class room.
2. **College Examination and Project Works:**
 - a) Sessional Examination in every Semester
 - b) Class test in every month
 - c) Seminar, Assignment, Library works, project etc.
3. **Identity Card :** An Identity Card issued to every student is to be kept by him/her during college hours. Any loss or damage of the Identity Card must be immediately reported to the college authority.
4. **Meditation Programme :** The meditation programme were conducted by pioneer Human Development Organization and Swami Vivekananda Kendra, Kanyakumari, Guwahati Branch for the welfare of the students.
5. **College Uniform :** Boys - Black formal Pant & Sky Blue Shirt with Stripes.
Girls - White Selwar & Kamiz Sky Blue with Stripes
alongwith White Dupatta
6. **Motivation Programmes :** The motivational Programmes are conducted for the students of Beltola College by various institutes.
7. **Extra Curricular Activities :** Games and sports, literary & cultural activities, competitions and debates are organized from time to time for the benefit of the students of the college. These are organized by Beltola College Student Union with guidance of teaching staff. Competitions to various extra-curricular streams are held during the annual college week festival. Good performers can represent the college in the GU youth festival and other inter college programmes.
8. **Ragging :** Ragging is strictly prohibited. Any one found indulging in any act of ragging will be dealt as per rule. The Honourable Supreme Court has directed that ragging be banned from all educational institutions. Ragging has been

made cognizable offence and it attracts a punishment of rigorous imprisonment of 3 years jail or a fine of Rs. 2500/-.

9. **Library :** The College Library has nearly 12000 books on different subjects. The textbook section contains several copies of various textbooks for the benefit of the students. There is a sizable number of reference books and news papers and important journals and magazines. It is compulsory for students to issue library card and they can borrow one book against it.
10. **Use of Mobile Phones :** Use of mobile phones by student inside the college campus is strictly prohibited.
11. **Canteen :** The canteen facility is introduced from this year.
12. **General Rules for maintenance discipline :**
 - a) The students are expected to show proper respect to their teachers, be polite with one another and show courtesy to the employees of the college.
 - b) In order to maintain academic atmosphere in the college, students should not make noise while moving in the campus, sitting in the library and the common rooms. Movement from one class to another should be orderly. In off periods students may go to the library or common rooms.
 - c) Notices desire to be pasted or circulated by the students anywhere in college premises shall require the approval of the Principal.
 - d) Unauthorized persons are not allowed to move inside the college campus.

VARIOUS WINGS OF THE COLLEGE

1. **Disaster management Cell :** The Disaster Management Cell is introduced in the Beltola College by the administration of the College after having participated in the Disaster Management Programme by the three Assistant Professors Pankaj Kr. Kalita, Himangshu Das and Kamaruj Jaman of Beltola College which is conducted by the District Administration among different colleges of Kamrup.
2. **Women Cell :** A Women Cell is formed for performing various social activities.
3. **Educational Forum :** Educational Forum is established by the Department of Education which fulfills the need of educational guidance and counselling for the college students. The forum organizes seminars, project work, micro-teaching programme for the benefit of the students.

Advisor : Dr. Deepali Ojah

President : Jashmin Bahar

Vice-President : Mofida Begum

Co-ordinators : Dhrijumoni Das

4. **Excursion** : A proposal for the excursion is taken by the Beltola College authority and consequently, in 2014, for the first time a thirteen number of students with teachers are ready to go to Kolkata and Digha on 2nd July, 2014.
5. **Meditation cell** : A meditation cell is introduced in the year 2004 for the welfare of the students.
6. **Placement cell** : A placement cell is established in the college for the benefits of the students.
7. **Environmental Studies Cell** : The students are compelled to participate in the survey which is related to Environmental Studies and it is conducted by the Environmental Studies Cell in various parts of Assam every year.
8. **Campus interview through placement cell** : The Beltola College has started placement interviews from this year. This year campus interviews were held in the college premises by various consultancy groups.
9. **Beltola College Students' Union** : There is a student union of Beltola College viz. Beltola College Student Union (BCSU). The members of the union are elected through the election.
10. **The College Magazine 'Garima'** : The College Magazine 'Garima' is published annually. It gives an opportunity to the students for self expression in different fields. Garima is run by an editorial board consisting of members of the teaching staff and the students.
11. **Student Aid Fund** : On application to the Principal of the College, an amount not exceeding the annual tuition fees is granted to the needy and meritorious students whose father's/guardian's annual income does not exceed Rs. 3600 to enable them to pay tuition fees etc.
12. **Departmental Seminar cum project** : The various departments of the college held seminar, lecture, project, field work according to the programme fixed by the concerns.
13. **Career Guidance and Counselling** : There is a career guidance and counselling cell in the college. The faculty-in-charge of the cell arranges for talks with career counselling experts so that the students can benefit from such interactions.

Through such counselling the students get relevant and necessary information about career prospectus.

Moreover, the college authority has also introduced the Krishna Kanta Handiqui's Open University courses like- B.P.P. and Degree as well as the Degree course from I.D.O.L. under Gauhati University.

The above mentioned courses are introduced by the authority of the college, keeping in view of the working people.

Again, the seminars from the central govt., the state govt. and the various institution of Assam are held in our college campus. The seminars will really help the students as well as the Assistant Professors of our college to expose their talents and to gather knowledge from the speech or the opinions of the Resource persons.

Principal- Dr. Deepali Ojah, M.A., Ph.D

LIST OF FACULTY MEMBERS--

DEPARTMENT OF ENGLISH :

Pankaj Kr. Kalita, M.A.
Kamaruj Jaman, M.A.
Priyanka Basumatary, M.A., NET, M.Phil
Prakash Mech, M.A. (Part-Time)

DEPARTMENT OF ASSAMESE :

Mrigendra Nath Sarmah, M.A.(double), M.Phil.
Bharati Devi, M.A.
Bhaskar Patgiri, M.A., Ph.D., NET

DEPARTMENT OF EDUCATION :

Jashmin Bahar, M.A., M.Phil
Mofida Begum, M.A.
Dhrijumoni Das, M.A.

DEPARTMENT OF ECONOMICS :

Eli Kumari Das, M.A., M.Phil
Sadhana Kalita, M.A.
Himangshu Das, M.A.
Aditya Kaushik Sarma, M.A. (part-time)

DEPARTMENT OF HISTORY :

Himadree Sarma, M.A., M.Phil
Rashmirekha Hazarika, M.A.
Liky Deka, M.A. (Part-Time)

DEPARTMENT OF HINDI:

Dibyajyoti Deka, M.A., M.Phil, SET
Ramesh Kr. Rai, M.A., NET, SET

DEPARTMENT OF POLITICAL SCIENCE:

Lina Deka, M.A. SET
Arup Kalita, M.A., M.Phil
Kabita Das, M.A., (SLET) (Part-Time)

DEPARTMENT OF PHILOSOPHY:

Bornali Mohan, M.A.
Rumi Barman, M.A., M.Phil, NET, SET
Nashmin Ara Begum, M.A. (part-time)

OFFICE STAFF :

Khargeswar Thakuria (U.D.A.)
Munindra Kalita (U.D.A.)
Sailen Medhi (L.D.A.)
Sampurna Sharma (L.D.A.)
Amar Das (L.D.A.)
Nayanmoni Choudhury (L.D.A.)
Anil Baishya (Grade-IV)
Pradip Deka („)
Narayan Pator („)
Meera Sarkar („)
Sukleshwar Rabha („)

LIBRARY STAFF :

Palashi Devi, MLISc. (Librarian)
Anjana Pathak (Library Asstt.)
Sahidul Islam (Library Bearer)



Educational Tour at Tegharia Waterfalls, near Khetri



Educational Tour at Hatisila, Chandrapur

ACADEMIC CALENDAR - 2014

List of the holidays for the office & Classes of the Gauhati University and its affiliated Colleges for the year 2014.

[A] Holidays : Offices & Classes of the University and its affiliated & permitted Colleges will remain closed on the following days during the year 2014.

Sl. Nos.	Occasions	Month	Date (s)	Day (s) of the week	No. of days
1	Magh Bihu	January	13,14 & 15	Monday, Tuesday & Wednesday	03
2	Republic Day/G.U. Foundation Day		26	Sunday	01
3	Saraswati Puja	February	4	Tuesday	01
4	Sivaratri		27	Thursday	01
5	Dol Jatra	March	16, 17	Sunday & Monday	02
6	Bohag Bihu	April	14,15 & 16	Monday, Tuesday & Wednesday	03
7	Good Friday	April	18	Friday	01
8	May Day	May	1	Thursday	01
9	Buddha Purnima		14	Wednesday	01
10	Id-ul-Fitre	July	29 & 30	Tuesday, Wednesday	02
11	Independence Day	August	15	Friday	01
12	Janmastomi		18	Monday	01
13	Tithi of Srimanta Sankar Dev		27	Wednesday	01
14	Tithi of Sri Sri Madhab Dev	September	13	Saturday	01
15	Durga Puja, Birth Day of Mahatma Gandhi, Vijaya Dashami, Janmotsav of Srimanta Sankardev, Id-ud-Zuha, & Lakshmi Puja	October	1,2,3,4,5, 6 & 7	Wednesday to Tuesday	07
16	Kali Puja & Dewali		23 & 24	Thursday & Friday	02
17	Guru Nanak's Birth Day	November	6	Thursday	01
18	Christmas Day	December	25	Thursday	01

[B] Half Holidays:

Following days during the calendar year 2014 will be Half Holidays (at 1 p.m.)

Sl. Nos.	Occasions	Month	Date (s)	Day (s) of the week	No. of days
1	Kati Bihu	October	18	Saturday	05
2	Muharram	November	4	Tuesday	05

[C] Restricted Holidays : Each employee will also be entitled to avail himself/herself of any 3 (three) holidays to be chosen by him/her out of the following list of restricted holidays. The employee(s) intending to avail this holiday should submit application to the concerned Head for approval of the competent authority in advance. Such leave will normally be granted by the leave sanctioning authority except when the presence of the employee(s) is considered necessary due to exigencies of work in the University.

Sl. Nos.	Occasions	Month	Date (s)	Day (s)	No. of days
1	New Year's Day	January	1	Wednesday	01
2	Fateha-E-Dowaj Daham		14	Thursday	01
3	Netaji's Birthday		23	Thursday	01
4	Guther Bathaw San		28	Tuesday	01
5	Me-Dum-Me-Phi		31	Friday	01
6	Bir Chilarai Divas	February	14	Friday	01
7	Ali Aye Lingang		19	Wednesday	01
8	Bathow Puja/Khring Khring Bathow Puja	March	10	Monday	01
9	Mahaveer Jayanti	April	13	Sunday	01
10	Sati Sadhini Divas		21	Monday	01
11	Tithi of Sri Sri Damodar Dev		30	Wednesday	01
12	Tithi of Sri Gopal Dev	May	5	Monday	01
13	Tithi of Hari Dev		28	Wednesday	01
14	Janmotsav of Sri Sri Madhab Dev/Sabebarar	June	14	Saturday	01
15	Ambubashi Nibriti	To be notified based on new Assamese calendar			
16	Biswakarma Puja	September	17	Wednesday	01
17	Chhat Puja	October	29	Wednesday	01
18	Lachit Divas	November	24	Monday	01
19	Asom Diva (Su-Ka-Pha-Divas)	December	2	Tuesday	01
20	Mariy's Day		10	Wednesday	01

- Note :**
1. If any Holidays for occasions do not fall on the day notified, necessary notification, changing the date will be issued in due course.
 2. Additional holidays further to the above will be applicable as when declared by the University Administration.
 3. Summer/Winter break will be as specified in the Academic Calendar.
 4. Any other days as may be declared by the State Govt./Dist. Admn. Under Section 25 of the Negotiable Instruments Act. 1888 (XXIV of 1881) as holidays will be observed.
 5. Silpi Divas to be celebrated on 17th Jan, 2014 from 2 p.m.
 6. Holidays on Id-ul-Fitre is subject to change on sighting of the moon or as may be declared by the State Government.
 7. The exact date of Ambubasi Nibriti will depend on the next Assamese new calendar which is not available now.

- ii) H.S.L.C. Pass Mark Sheet
- iii) H.S.L.C. Pass Certificate
- iv) H.S. Admit Card (2 copies)
- v) H.S. Pass Mark Sheet (2 copies)
- vi) H.S. Pass Certificate (2 copies)
- vii) H.S. Registration Certificate (2 copies)
- viii) Migration Certificate (for Migrated candidates)
- ix) Passport size photographs (3 copies)

CHECKED & VERIFIED

**Principal
Belkola College**

Date..... Guwahati-28

